

**UTAH
BARBER, COSMETOLOGIST/BARBER, ESTHETICIAN, ELECTROLOGIST AND
NAIL TECHNICIAN LICENSING BOARD MEETING
March 2nd, 2015**

**Room 474 – Fourth Floor – 9:00 a.m.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED : 9:03 a.m.

ADJOURNED: 12:33 p.m.

Bureau Manager:

Maria Skedros - Bureau Manager

Board Secretary:

Sally Canavan

Board Members Present:

Adriane Baxter
Annette Bergstrom
Jamie Comstock
Marti Frasier
Christine Heathman
Jackie Lynn McKay
Chad W. Price, Chairperson
Carlotta Veasy
Elaine Reintjes

Board Members Absent/Excused:

None

Guests:

Angela Tanner, DATC
Kathy Davis – Rees, NIMA
Debbie Jay, NIMA
Joshua J. Hatch, Self

DOPL Staff Present:

Mark Steinagel, Division Director
Ray Walker, Regulatory/Compliance Officer

MINUTES:

DECISIONS AND RECOMMENDATIONS

The minutes from the December 1st, 2014, meeting were reviewed by the Board. Ms. Frasier made a motion, seconded by Ms. Reintjes to approve the minutes with a correction. The voting was unanimous.

DISCUSSION ITEMS:

Annual NIC Conference - Marti Frasier

Ms. Frasier reported to the Board the National Interstate Council of state Boards of Cosmetology (NIC) will be holding their annual Conference. It will

be held August 29-31, 2015 in Missoula, Montana. She stated they discuss items pertinent to the Boards professions. Ms. Frasier briefly went over the upcoming NIC meeting agenda, she distributed copies of their mission statement, cover and agenda. Ms. Frasier said Ms. Skedros was invited to attend and one other Board member. Ms. Heathman expressed an interest and volunteered to go to the conference. The NIC program has divided the United States into four regions. Utah is part of Region four. There is a substantial scholarship they may be granted one per region. There is an application process to apply for the scholarship, it will be available this Spring.

DOPL protocol for handling complaints
– Chad Price

Mr. Prices stated he often gets calls from people want to report someone who is breaking the laws. He has directed them to the department website for complaints. There was one incident of an individual who filed a complaint, he asked to be anonymous, but he caught a lot of back lash. He felt like DOPL had leaked his name. Mr. Steinagel stated we do honor request for anonymity. Ninety percent of the time it can be very obvious who is complaining. He stated the most common thing is that people know enough about the situation to determine who has complained. Ms. Anthony stated many when she issues a citation the person knows right off the bat, who has done the complaining. We do not give the name when someone wants to be anonymous. But it helps the process to leave a first name and a contact phone number. The investigators need evidence, the more detail they have the better the situation. When a situation has been resolved the investigators let the complainant know the incident has been resolved. People can report anonymously when they report an incident. I

Discussion on Internships – Chad Price

Mr. Price stated once the students have 1,000 hours and meet the criteria they can go into a salon and get some professional training. The hours do not count towards graduation, but it gives them great experience. We need to be sure to not to be confused with and internship and an apprenticeship. In the rule R156-11a-901 it states the Standards for an On the Job Training Internship. The Board

discussed the scope of practice and that internships may be paid for the work performed. This was instituted was a chance to enhance their learning not their earning. They noted the accrediting commissions have some guidelines that must be adhered to also. Ms. Frasier and Ms. Baxter both have the accrediting council's information. Ms. Baxter will e mail the Board and Ms. Frasier offered to bring her books to the next meeting.

Distance Learning - Chad Price

The Board discussed Distance Learning. There was some confusion as to whether or distance learning was acceptable education or not. They discussed the Department of Education stated it is okay to check with their accrediting agency. It was noted COE, an accrediting agency allows forty-nine percent of their education to be online. The Board determined to move forward on this issue. There was a suggestion of mini panels, Ms. Frasier said she could get Mr. Gerrard McAvey to address our group. The Board decided to have Ms. Skedros do a survey of the schools and have Ms. Baxter and Ms. Frasier get the accreditation information. The Board stated they want everyone views. They colleges appear to more and more online.

Basic Manicure Definition - Board

The Board discussed they need to take some time to get a definition going for Basic Manicures. The nail technician's scope of practice is small by comparison, it is not about the fancy nail tips or extreme polishes. They work only on the natural nail. The Board is anxious to get definitions. Which professions can do manicure and which cannot. What polishes can be used by each profession. The Board discussed CEU to stay up on the new products and procedures. The Board requested the nail technicians Board members to come up with a definition for natural nail manicure.

DOPL Communication-vehicles-Newsletter - Maria Skedros

The Division is trying to e mail all the newsletters to all schools and licensees to save on cost. The division reminded any one who had been selected to submit information for the newsletter to get it in right away. The Board noted they would like to get rules and issues defined quicker however they only meet quarterly. The Board requested to put Basic

Manicures on the agenda for March 30th, 2015 after the hearing on the same day. Ms. Frasier made motion seconded by Ms. Heathman that we move forward with gathering information from the accreditation bodies, getting the surveys sent out to the schools and accumulating as much information as possible so that we can have it on the agenda and discuss it when we meet for the hearing on the 30th of March. The voting was unanimous. The Board also requested to invite Lynn Thomas to the Board for the June 1st, 2015 Board meeting.

NEXT SCHEDULED MEETING:

Monday, June 1st, 2015

ADJOURN: p.m.

No motion required

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

6-1-2015
Date Approved

(ss) Chad Price
Chairperson
Barbering, Cosmetology/Barbering, Esthetics,
Electrology and Nail Technology Licensing Board

6-1-2015
Date Approved

(ss) Maria
Bureau Manager
Division of Occupational & Professional Licensing